

## CASA FOSTERING OPPORTUNITIES FUND REFERRAL

Court Appointed Special Advocate (CASA)/Prince George's County  
6811 Kenilworth Ave., Suite 402  
Riverdale, MD 20737

Please complete the following form and return it to  
[ambinsner@pgcasa.org](mailto:ambinsner@pgcasa.org)

Name of youth:

Amount of  
Payment\*:

Deadline/date  
needed:

Request is for....

Name of Payee\*\*

Requested by &  
relationship to youth:

Other source of funding available/sought please include status of these requests, if applicable.

How will this funding positively impact the personal goals or aspirations of the youth? If this is for emergency funding, please share any support that is or can be in place to maintain stability or alleviate the emergency moving forward. If funding is for a program or a service, please describe how this will support the youth in the short or long-term.

Please use this space if it is necessary/helpful to provide additional information that will assist us in understanding the need and making a decision.

**\*Please provide all documentation available for the requested expense (brochure, receipt, estimate, invoice, proof of online enrollment information, etc.). If additional funds have been secured, please provide evidence of the funding commitment (an email, a partial payment on a bill, etc).**

**\*\*Payment will be made directly to the vendor for all services. If the payment must be made directly to the youth, please be sure to include why this is the preferred method of payment.**

.....  
This section will be completed by CASA/Prince George's County Staff. Please leave blank.

Reviewer comments:

Approved?:

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For requests over \$750, 2 Authorized Signatures are required:

2nd Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_